

SILICON VALLEY
ANIMAL CONTROL AUTHORITY

AGENDA ITEM

Minutes of January 22, 2020

RECOMMENDED MOTION

That the minutes of the January 22, 2020, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

DOCUMENTS ATTACHED

Minutes of January 22, 2020

FISCAL IMPACT

None

**SILICON VALLEY ANIMAL CONTROL AUTHORITY
Board of Directors Meeting Minutes**

Wednesday, January 22, 2020

Call to Order

The meeting was called to order at 8:30 a.m. on Wednesday, January 22, 2020, at the offices of Silicon Valley Animal Control Authority, 3370 Thomas Road, Santa Clara, California.

Attending

Board Members attending the meeting were:

Individual	Representing
Rich Waterman, Chair	City of Campbell
Liz Lawler, Vice-Chair	City of Monte Sereno
Teresa O'Neill	City of Santa Clara
John McAlister	City of Mountain View

Staff and consultants attending:

Individual	Representing
Dan Soszynski	Executive Director/Secretary
Heidi Springer	Executive Assistant
Elizabeth Klotz	Assistant City Attorney, City of Santa Clara

Others Attending: Richard Fitting, TAC, City of Santa Clara and Saul Jaeger, TAC, City of Mountain View.

Public Comment: None

Election of Chairperson and Vice-Chairperson

Motion made (L. Lawler) and seconded (J. McAlister) to nominate Rich Waterman as Chair of the Board of Directors. Motion passed unanimously.

Motion made (T. O'Neill) and seconded (J. McAlister) to nominate Liz Lawler as Vice-Chair of the Board of Directors. Motion passed unanimously.

Presentations: Staff Awards

Staff members Hong Nguyen, Jennifer Mathers and Asucena Carreras were congratulated by the Board for their 2019 staff recognition awards; Asucena was unable to attend.

Consent Calendar

Motion made (R. Waterman) and seconded (L. Lawler) to approve all items on the Consent Calendar except item #6-Statement of Revenues and Expenditures and Item #7-Department Statistics. Motion passed unanimously.

AYES: Teresa O'Neill, Rich Waterman, Liz Lawler and John McAlister

NOES: None

ABSENT: None

Consent Calendar items approved without discussion were:

- That the minutes of the November 20, 2019, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

Items Pulled from Consent Calendar:

Item #6-Statement of Revenues and Expenditures

Member McAlister pulled the balance sheet to inquire about the Accounts Receivable variation from the previous fiscal year as well as ask about the Architectural fees shown as an asset on the balance sheet.

Item #7-Department Statistics

Member McAlister pulled this item to ask about the July 1- December 2019 call volume for the City of Mountain View.

Motion made (J. McAlister) and seconded (T. O'Neill) to accept items #6 and #7 on the consent calendar. Motion passed unanimously.

AYES: Teresa O'Neill, Rich Waterman, Liz Lawler and John McAlister

NOES: None

ABSENT: None

Employee Development

Board and staff discussed ideas to improve SVACA's workplace culture and recruit high quality team members. Staff will return with recommendations at the next Board meeting scheduled for March 25, 2020.

Board Announcements and Reports

Member McAlister thanked staff for the monthly highlights distributed to Board members.

Staff Reports: Elizabeth Klotz, Assistant City Attorney will prepare an RFP for hiring outside counsel; this item will be on the next Board agenda scheduled for March 25, 2020.

The meeting was adjourned at 9:39 a.m. to the next regular Board meeting to be held on Wednesday, March 25, 2020 at 8:30 a.m.