

SILICON VALLEY
ANIMAL CONTROL AUTHORITY

AGENDA ITEM

Minutes of May 27, 2020

RECOMMENDED MOTION

That the minutes of the May 27, 2020, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

DOCUMENTS ATTACHED

Minutes of May 27, 2020

FISCAL IMPACT

None

**SILICON VALLEY ANIMAL CONTROL AUTHORITY
Board of Directors Meeting Minutes**

Wednesday, May 27, 2020

Call to Order

The meeting was called to order at 8:41 a.m. on Wednesday, May 27, 2020, at the offices of Silicon Valley Animal Control Authority, 3370 Thomas Road, Santa Clara, California.

Attending

Board Members attending the meeting were:

Individual	Representing
Rich Waterman, Chair	City of Campbell
Liz Lawler, Vice-Chair	City of Monte Sereno
Teresa O'Neill	City of Santa Clara
John McAlister	City of Mountain View

Staff and consultants attending:

Individual	Representing
Dan Soszynski	Executive Director/Secretary
Heidi Springer	Executive Assistant
Elizabeth Klotz	Assistant City Attorney, City of Santa Clara

Others Attending: Richard Fitting, TAC, City of Santa Clara and Saul Jaeger, TAC, City of Mountain View.

Public Comment: None

Consent Calendar

Motion made (T. O'Neill) and seconded (L. Lawler) to approve all items on the Consent Calendar. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler, Teresa O'Neill and John McAlister

NOES: None

ABSENT: None

Consent Calendar items approved without discussion were:

- That the minutes of the January 22, 2020, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

- That the Income & Expenses Budget vs. Actual---July 2019 through April 2020 and the Balance Sheet as of April 30, 2020 be received and filed.
- That the statistics of SVACA activity be received and filed.
- That the FY 2019-2020 Second Quarter Investment Report be received and filed.
- That the FY 2019-2020 Third Quarter Investment Report be received and filed.

*Note: John McAlister joined the meeting.

General Purpose Financial Statements FY 2018-19

Vikki Rodriguez with Maze & Associates gave a presentation of the audited FY 2018-2019 financial statements. The Statement of Net Position prior fiscal year information was included as requested by Chair Waterman.

Motion made (T. O'Neill) and seconded (J. McAlister) that the General Financial Statements for the period of July 1, 2018 to June 30, 2019 prepared by Maze & Associates be received and filed. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler, Teresa O'Neill and John McAlister

NOES: None

ABSENT: None

Approving the revised Authority's Salary Schedule for 2019-20

Staff included salary steps and titles for each position as requested by CalPERS.

Motion made (T. O'Neill) and seconded (L. Lawler) that the Board of Director's adopt Resolution No. 2020-1 Approving the revised Authority's Salary Schedule for 2019-20. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler, Teresa O'Neill and John McAlister

NOES: None

ABSENT: None

Animal Statistics

Member O'Neill was impressed by the cat live release rate from 57% in 2010 to 96% in 2019.

Motion made (L. Lawler) and seconded (J. McAlister) that the 2019 Animal Statistics be received and filed.

AYES: Rich Waterman, Liz Lawler, Teresa O'Neill and John McAlister

NOES: None

ABSENT: None

Fiscal Year 2020-21 Proposed Operating Budget

Staff presented the proposed fiscal year 2020-21 operating budget and recommended option two be approved as presented. Member O'Neill requested that the budget be reviewed again if the financial situation changes with the member agencies. Motion passed unanimously.

Motion made (T. O'Neill) and seconded (L. Lawler) that the Board of Directors approve the fiscal year 2020-21 Operating Budget Option Two as presented.

AYES: Rich Waterman, Liz Lawler, Teresa O'Neill and John McAlister

NOES: None

ABSENT: None

Board Announcements and Reports

Member McAlister inquired about how annual festivities would be affected. Staff mentioned the ability to promote animals has changed; we are using social media more and have been processing virtual adoptions.

Staff Reports: Staff appreciates everyone rolling with the changes.

The meeting was adjourned at 9:25 a.m. to the next regular Board meeting to be held on Wednesday, July 22, 2020 at 8:30 a.m.