

SILICON VALLEY
ANIMAL CONTROL AUTHORITY

AGENDA ITEM

Minutes of September 23, 2020

RECOMMENDED MOTION

That the minutes of the September 23, 2020, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

DOCUMENTS ATTACHED

Minutes of September 23, 2020

FISCAL IMPACT

None

**SILICON VALLEY ANIMAL CONTROL AUTHORITY
Board of Directors Meeting Minutes**

Wednesday, September 23, 2020

Call to Order

The meeting was called to order at 8:37 a.m. on Wednesday, September 23, 2020, at the offices of Silicon Valley Animal Control Authority, 3370 Thomas Road, Santa Clara, California.

Attending

Board Members attending the meeting were:

Individual	Representing
Rich Waterman, Chair	City of Campbell
Liz Lawler, Vice-Chair	City of Monte Sereno
Teresa O'Neill	City of Santa Clara

Staff and consultants attending:

Individual	Representing
Dan Soszynski	Executive Director/Secretary
Heidi Springer	Executive Assistant
Elizabeth Klotz	Assistant City Attorney, City of Santa Clara

Others Attending: Richard Fitting, TAC, City of Santa Clara, Saul Jaeger, TAC, City of Mountain View and Ian White, TAC, City of Campbell.

Public Comment: None

Consent Calendar

Motion made (L. Lawler) and seconded (T. O'Neill) to approve all items on the Consent Calendar. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler, and Teresa O'Neill

NOES: None

ABSENT: John McAlister

Consent Calendar items approved without discussion were:

- That the minutes of the May 27, 2020, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

- That the Income & Expenses Budget vs. Actual—July 2019 through June 2020 and the Balance Sheet as of June 30, 2020 be received and filed.
- That the statistics of SVACA activity be received and filed.
- That the FY 2019-2020 Fourth Quarter Investment Report be received and filed.
- That the Board of Directors adopt Resolution 2020-2 Approving the Authority's Salary Schedule for 2017-18.
- That the Board of Directors adopt Resolution 2020-3 Approving the Authority's Salary Schedule for 2018-19.
- That the Board of Directors adopt Resolution 2020-4 Approving the Authority's Salary Schedule for 2019-20.

Approving the Authority's Salary Schedule for 2020-21

Staff mentioned that the 2020-21 salary schedule did not have any salary changes from the prior fiscal year 2019-20 salary schedule.

Motion made (T. O'Neill) and seconded (J. McAlister) that the Board of Directors adopt Resolution 2020-5 Approving the Authority's Salary Schedule for 2020-21. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler and Teresa O'Neill

NOES: None

ABSENT: John McAlister

Vice-Chair Lawler thanked staff for their continued service during the COVID-19 Pandemic.

Annual Report of SVACA Activities and Accomplishments for FY 2019-20

Staff reported closing the fiscal year under budget by \$239,529 or 10%. Staff also mentioned the good job Janet Alexander our Outreach Coordinator has done helping to raise \$144,205 in donations. Lastly staff noted the exceptional Live Release Rate (LRR) of 97% during the COVID-19 pandemic.

Motion made (L. Lawler) and seconded (T. O'Neill) that the Annual Report of Activities and Accomplishments for FY 2019-20 be received and filed. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler and Teresa O'Neill

NOES: None

ABSENT: John McAlister

Resolution Adopting an Investment Policy

SVACA adopts an Investment Policy each fiscal year.

Motion made (T. O'Neil) and seconded (L. Lawler) that the Board of Directors adopt Resolution 2020-6 establishing an Investment Policy. Motion passed unanimously.

AYES: Rich Waterman, Liz Lawler and Teresa O'Neill

NOES: None

ABSENT: John McAlister

Board Announcements and Reports: Member O'Neill will highlight SVACA in the Santa Clara Virtual Parade of Champions scheduled for October 10, 2020 @ 11:00 am. This event will honor the community and frontline heroes.

Staff Reports: Staff announced The Whole Kitten Kapoodle Regatta virtual event scheduled for Saturday, October 10, 2020. Staff also mentioned that the Biennial review of the Conflict of Interest Code was conducted, and no changes were made.

The meeting was adjourned at 8:51 a.m. to the next regular Board meeting to be held on Wednesday, November 18, 2020 at 8:30 a.m.