

SILICON VALLEY
ANIMAL CONTROL AUTHORITY

AGENDA ITEM

Minutes of March 24, 2021

RECOMMENDED MOTION

That the minutes of the March 24, 2021, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

DOCUMENTS ATTACHED

Minutes of March 24, 2021

FISCAL IMPACT

None

**SILICON VALLEY ANIMAL CONTROL AUTHORITY
Board of Directors Meeting Minutes**

Wednesday, March 24, 2021

Call to Order

The meeting was called to order at 8:33 a.m. on Wednesday, March 24, 2021, at the offices of Silicon Valley Animal Control Authority, 3370 Thomas Road, Santa Clara, California.

Attending

Board Members attending the meeting were:

Individual	Representing
Liz Lawler, Chair	City of Monte Sereno
Paul Resnikoff Vice-Chair	City of Campbell
Anthony Becker, Alternate	City of Santa Clara

Staff and consultants attending:

Individual	Representing
Dan Soszynski	Executive Director/Secretary
Heidi Springer	Executive Assistant
Elizabeth Klotz	Assistant City Attorney, City of Santa Clara

Absent: Sally Lieber, City of Mountain View

Public Comment: None

Consent Calendar

Motion made (P. Resnikoff) and seconded (L. Lawler) to approve all items on the Consent Calendar. Motion passed unanimously.

AYES: Liz Lawler, Paul Resnikoff and Anthony Becker

NOES: None

ABSENT: Sally Lieber

Consent Calendar items approved without discussion were:

- That the minutes of the January 27, 2021, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

- That the Income & Expenses Budget vs. Actual---July 2020 through February 2021 and the Balance Sheet as of February 28, 2021.
- That the statistics of SVACA activity be received and filed.
- That the FY 2020-2021 Second Quarter Investment Report be received and filed.
- That the Bequest Report be received and filed.

General Purpose Financial Statements FY 2019-20

Grace Zhang with Maze & Associates gave a presentation of the audited FY 2019-2020 financial statements.

Motion made (P. Resnikoff) and seconded (A. Becker) that the General Purpose Financial Statements for the period of July 1, 2019 to June 30, 2020 prepared by Maze & Associates be received and filed. Motion passed unanimously.

AYES: Liz Lawler, Paul Resnikoff and Anthony Becker

NOES: None

ABSENT: Sally Lieber

Fee Schedule

Vice-Chair Resnikoff inquired about the medical clinic services used by the public.

Staff mentioned annual vaccinations and spay/neuter services.

Motion made (P. Resnikoff) and seconded (A. Becker) that Resolution 2021-1 adopting the Silicon Valley Animal Control Authority Fee Schedule be approved as presented. Motion passed unanimously.

AYES: Liz Lawler, Paul Resnikoff and Anthony Becker

NOES: None

ABSENT: Sally Lieber

Fiscal Year 2021-22 Proposed Operating Budget

Staff gave an overview of the proposed operating budget.

Vice-Chair Resnikoff inquired about the reserves and stated Option Two using up to \$50,000 in operating reserve funds would be the City of Campbell's recommendation to stay flat for FY 21-22 due to lack of sales tax revenue in their city.

Staff clarified that currently no reserves have been used this fiscal year.

Chair Lawler stated she was flexible with either option.

Motion made (P. Resnikoff) and seconded (A. Becker) that the Board of Directors approve fiscal year 2021-22 Operating Budget Option Two and include a Cost of Living Adjustment (COLA) of 1.5%. Motion passed unanimously.

AYES: Liz Lawler, Paul Resnikoff and Anthony Becker

NOES: None

ABSENT: Sally Lieber

Approving the Authority's Salary Schedule for 2021-22

CalPERS regulations require the Authority's salary schedule be made available to the public and the salary schedule must be approved by the Authority's governing body at a duly noticed public meeting prior to being made public.

Motion made (A. Becker) and seconded (P. Resnikoff) that the Board of Director's adopt Resolution No. 2021-2 Approving he Authority's Salary Schedule for 2021-22. Motion passed unanimously.

AYES: Liz Lawler, Paul Resnikoff and Anthony Becker

NOES: None

ABSENT: Sally Lieber

Board Announcements and Reports: None

Staff Reports: None

The meeting was adjourned at 8:53 a.m. to the next regular Board meeting to be held on Wednesday, May 26, 2021 at 8:30 a.m.