

SILICON VALLEY
ANIMAL CONTROL AUTHORITY

AGENDA ITEM

Minutes of March 22, 2023

RECOMMENDED MOTION

That the minutes of the March 22, 2023, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

DOCUMENTS ATTACHED

Minutes of March 22, 2023

FISCAL IMPACT

None

**SILICON VALLEY ANIMAL CONTROL AUTHORITY
Board of Directors Meeting Minutes**

Wednesday, March 22, 2023

Call to Order

The meeting was called to order at 8:30 a.m. on Wednesday, March 22, 2023, at the offices of Silicon Valley Animal Control Authority, 3370 Thomas Road, Santa Clara, California.

Attending

Board Members attending the meeting were:

Individual	Representing
Raj Chahal, Chair	City of Santa Clara
Anne Bybee, Vice-Chair	City of Campbell
Evert Wolsheimer	City of Monte Sereno
Emily Ramos	City of Mountain View

Staff and consultants attending:

Individual	Representing
Dan Soszynski	Executive Director/Secretary
Heidi Springer	Executive Assistant
Elizabeth Klotz	Assistant City Attorney

Public Comment: None

Consent Calendar

Motion made (A. Bybee) and seconded (E. Wolsheimer) to approve all items on the Consent Calendar. Motion passed unanimously.

AYES: Raj Chahal, Anne Bybee, Evert Wolsheimer and Emily Ramos

NOES: None

ABSENT: None

Consent Calendar items approved without discussion were:

- That full reading of the resolutions and ordinances on the regular agenda of the Board of Directors of the Silicon Valley Animal Control Authority be waived.
- That the minutes of the January 25, 2023, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

- That the Income & Expenses Budget vs. Actual---July 2022 through February 2023 and the Balance Sheet as of February 28, 2023.
- That the statistics of SVACA activity be received and filed.
- That the FY 2022-2023 Second Quarter Investment Report be received and filed.

Fee Schedule

Chair Chahal inquired about opportunities to help the public with fees. Staff reviewed a few programs including free adoption specials, reclaim financial hardship waivers and spay/neuter vouchers through the Friends of SVACA and the Palo Alto Humane Society.

Motion made (E. Ramos) and seconded (A. Bybee) that Resolution No. 2023-3 adopting the Silicon Valley Animal Control Authority Fee Schedule be approved as presented. Motion passed unanimously.

AYES: Raj Chahal, Anne Bybee, Evert Wolsheimer and Emily Ramos

NOES: None

ABSENT: None

Fiscal Year 2023-24 Proposed Operating Budget

Staff discussed capital needs using capital reserves for resurfacing the parking lot and replacement of some of the cat holding spaces using the Animal Assistance Fund.

Chair Chahal selected option two with a three percent increase. Vice-Chair Bybee selected option two; Member Wolsheimer stated that he was ok with both options.

Motion made (A. Bybee) and seconded (E. Wolsheimer) that the Board of Directors approve the fiscal year 2023-24 Operating Budget Option Two as presented. Motion passed unanimously.

AYES: Raj Chahal, Anne Bybee, Evert Wolsheimer and Emily Ramos

NOES: None

ABSENT: None

Approving the Authority's Salary Schedule for 2023-24

CalPERS regulations require the Authority's salary schedule be made available to the public (see California Code of Regulations, Title 2, Section 570.5) and the salary schedule must be approved by the Authority's governing body at a duly noticed public meeting prior to being made public.

Motion made (E. Ramos) and seconded (A. Bybee) that the Board of Director's adopt Resolution No. 2023-2 Approving the Authority's Salary Schedule for 2023-24. Motion passed unanimously.

AYES: Raj Chahal, Anne Bybee, Evert Wolsheimer and Emily Ramos

NOES: None

ABSENT: None

Board Announcements and Reports:

Member Wolsheimer inquired about the voting structure. Staff gave a brief synopsis of the structure as well as why and how it came to be.

Staff Reports:

Staff is happy in person meetings are back.

The meeting was adjourned at 8:43 a.m. to the next regular Board meeting to be held on Wednesday, May 24, 2023 at 8:30 a.m.

AYES: Raj Chahal, Anne Bybee, Evert Wolsheimer and Emily Ramos

NOES: None

ABSENT: None