

Agency Members City of Campbell City of Monte Sereno City of Mountain View City of Santa Clara Town of Los Gatos

3370 Thomas Road Santa Clara, CA 95054 Telephone • (408) 764-0344 Facsimile • (408) 988-5411 E-mail • staff@svaca.com

## FULL TIME CAREER OPPORTUNITY

# ANIMAL CONTROL OFFICER

## Salary Range

#### \$65,562 - \$79,726 Annually

THE <b>P</b> OSITION	Under supervision of the Field Services Manager, the Animal Control Officer performs field animal control work in accordance with state laws, city and county ordinances and provides humane care of animals in custody. Handles all animals humanely, safely and with compassion, including those that may be injured, wild or potentially vicious. This is an at-will position.
Examples Of Duties	<ul> <li>Conduct regular patrols in assigned areas for animals at large, controlling and transporting them to the animal shelter for impoundment.</li> <li>Contact citizens in order to educate, give warnings and issue citations, as directed by Animal Control Ordinance, in an effort to resolve complaints.</li> <li>Safely perform animal rescues and respond to emergency calls.</li> <li>Safely euthanize animals by injection in emergency situations.</li> <li>Remove and transport dead animals for disposal.</li> <li>Maintain records and reports.</li> <li>Safely drive, operate and maintain a dispatched vehicle.</li> <li>Investigate animal cruelty and abuse.</li> <li>Perform related duties as assigned.</li> </ul>
ESSENTIAL JOB FUNCTIONS and REQUIREMENTS	<ul> <li>Must have completed POST course on Laws of Arrest, Search and Seizure (PC 832) or ability to complete within six months of employment.</li> <li>Must hold a California State Euthanasia Certificate along with demonstrated ability and skill in humane euthanasia techniques or ability to obtain certification within six months of employment.</li> <li>Must have a high school diploma, G.E.D equivalency, or a high school proficiency certificate.</li> <li>Must be 21 years of age.</li> <li>Must have the ability to learn and interpret city, county and state laws, ordinances and regulations.</li> <li>Must possess a valid California driver's license with a clear driving record and be insurable.</li> <li>Must have the ability to deal courteously and tactfully with individuals who are in violation of animal control laws.</li> <li>Must have the ability to communicate effectively both orally and in writing.</li> <li>Will work both indoors and outdoors in all weather conditions during daylight and after dark.</li> <li>Will be exposed to loud noise, offensive odors, chemicals, animal parasites and excreta.</li> <li>Will work with healthy, sick, dead and fractious animals.</li> <li>Will work with difficult and irate customers.</li> <li>Will be required to stand or sit for long periods of time, climb fences/ladders, walk, reach, frequent bending and stooping, lift and carry up to 75 lbs. without assistance.</li> <li>Will perform euthanasia which may cause physical or emotional stress.</li> <li>Must work rotating shifts, weekends, holidays, overtime and be on-call after hours as needed.</li> </ul>



Agency Members City of Campbell City of Monte Sereno City of Mountain View City of Santa Clara Town of Los Gatos

3370 Thomas Road Santa Clara, CA 95054 Telephone • (408) 764-0344 Facsimile • (408) 988-5411 E-mail • staff@svaca.com

<ul> <li>Excellent customer service and conflict resolution skills.</li> <li>Prior experience in animal services.</li> <li>Knowledge and demonstrated ability to identify animal breeds, age and health conditions.</li> <li>Knowledge and skills in the humane care and handling of animals.</li> <li>Knowledge of basic animal behavior.</li> </ul>
<ul> <li>Includes but is not limited to:</li> <li>CALPERS Retirement Plan (2% @ 62)</li> <li>Medical Insurance Plan Provided</li> <li>Dental and Optical Plans Provided</li> <li>Paid Vacation (80 hours per year)</li> <li>Paid Sick Leave (96 hours per year)</li> <li>14 Paid Holidays</li> </ul>
POSITION IS OPEN UNTIL FILLED.
Applications may be obtained at <u>www.svaca.com</u> , by calling 408-764-0344 or at the SVACA Animal Care
Center located at 3370 Thomas Road in Santa Clara.
Applications may be mailed, emailed to dan@svaca.com, or faxed to 408-988-5411. PRE-EMPLOYMENT PHYSICAL EXAM, DRUG TESTING, LIVESCAN FINGERPRINTING AND
BACKGROUND INVESTIGATION WILL BE CONDUCTED.

#### THE SILICON VALLEY ANIMAL CONTROL AUTHORITY IS AN EQUAL OPPORTUNITY EMPLOYER.

REASONABLE ACCOMMODATION CLAUSE: Reasonable efforts in the examination process to accommodate persons with disabilities or religious beliefs that may require special considerations will be made. Please advise us of special needs in advance of the examination by calling (408) 764-0344.

> The information contained herein is subject to change and does not constitute either an expressed or implied contract.