

SILICON VALLEY
ANIMAL CONTROL AUTHORITY

AGENDA ITEM

Minutes of May 22, 2024

RECOMMENDED MOTION

That the minutes of the May 22, 2024, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.

DOCUMENTS ATTACHED

Minutes of May 22, 2024

FISCAL IMPACT

None

**SILICON VALLEY ANIMAL CONTROL AUTHORITY
Board of Directors Meeting Minutes**

Wednesday, May 22, 2024

Call to Order

The meeting was called to order at 8:35 a.m. on Wednesday, May 22, 2024, at the offices of Silicon Valley Animal Control Authority, 3370 Thomas Road, Santa Clara, California.

Attending

Board Members attending the meeting were:

Individual	Representing
Anne Bybee, Chair	City of Campbell
Evert Wolsheimer, Vice-Chair	City of Monte Sereno
Raj Chahal	City of Santa Clara
Lucas Ramirez	City of Mountain View

Staff and consultants attending:

Individual	Representing
Dan Soszynski	Executive Director/Secretary
Heidi Springer	Executive Assistant
Elizabeth Klotz	Assistant City Attorney

Others: Joan Amaratti, Friends of SVACA

Public Comment: None

Consent Calendar

Motion made (R. Chahal) and seconded (L. Ramirez) to approve all items on the Consent Calendar. Motion passed unanimously.

AYES: Anne Bybee, Evert Wolsheimer, Raj Chahal, and Lucas Ramirez

NOES: None

ABSENT: None

Consent Calendar items approved without discussion were:

- That full reading of the resolutions and ordinances on the regular agenda of the Board of Directors of the Silicon Valley Animal Control Authority be waived.

- That the minutes of the March 27, 2024, regular meeting of the Board of Directors of the Silicon Valley Animal Control Authority be approved as submitted in typewritten form.
- That the Income & Expenses Budget vs. Actual---July 2023 through April 2024 and the Balance Sheet as of April 30, 2024 be received and filed.
- That the statistics of SVACA activity be received and filed.
- That the FY 2023-2024 Third Quarter Investment Report be received and filed.

Potential New Member

Member Chahal inquired about Disposition of Assets. Staff and attorney Elizabeth Klotz clarified that new member agencies shall receive only their proportional share of the cash reserves they contributed to during their membership, if any.

Vice-Chair Wolsheimer said he was happy Los Gatos was joining SVACA.

Member Ramirez inquired about the process in executing the JPA. Staff explained that SVACA Board members will bring the JPA to their council for approval.

Chair Bybee asked if the agreement for services would be in effect July 1, 2024; staff answered yes.

Motion made (E. Wolsheimer) and seconded (L. Ramirez) that Resolution 2024-2 amending the Joint Powers Agreement, the transitional animal services agreement and revised 2024-25 operating budget be approved. Motion passed unanimously.

AYES: Anne Bybee, Evert Wolsheimer, Raj Chahal, Evert and Lucas Ramirez

NOES: None

ABSENT: None

Evaluation Process

Member Chahal was happy with the current process. Vice-Chair Wolsheimer and Chair Bybee concurred with current process and not having an added expense.

Motion made (R. Chahal) and seconded (L. Ramirez) that the conversational approach be used to annually evaluate the Executive Director. Motion passed unanimously.

AYES: Anne Bybee, Evert Wolsheimer, Raj Chahal and Lucas Ramirez

NOES: None

ABSENT: None

Board Announcements and Reports: None

Staff Reports: Staff announced Adopt a Pet Day "waiving all adoption fees" scheduled for Saturday, June 1, 2024 from 10:00 am-5:00 pm.

The meeting was adjourned at 8:56 a.m. to the next regular Board meeting to be held on Wednesday, July 24, 2024 at 8:30 a.m.

AYES: Anne Bybee, Evert Wolsheimer, Raj Chahal and Lucas Ramirez

NOES: None

ABSENT: None